School Supply Program Guidelines

Wyandotte Nation Tribal Citizens enrolled in Pre-K through 12th grade (ages 3-18)

Remember… Individual Receipts for Each Child, with Program Eligible Items Only. Do not combine more than one child on any receipt or have any non-eligible items on receipt.

ORIGINAL APPLICATIONS AND RECEIPTS ONLY----FAXED, EMAILED OR COPIES WILL NOT BE ACCEPTED

| Eligible purchases include: | school supplies (pens, pencils, markers, paper, etc.)
|                           | backpack, lunch box and school clothing and shoes. |

| Non-eligible purchases include, but are not limited to: | food, swim wear, sleep wear, school tuition, school fees, home school curriculum or textbooks. No accessories like hair clips, headbands or hair care products. No jewelry, perfume or make-up. |

**Gift Card Program:** Only eligible to Tribal Citizens residing in Oklahoma, Kansas, Missouri or Arkansas. It is mandatory to return the original school supply receipts from Walmart cards given to you, by **September 30, 2022**. You must show $100 for each child. We have provided a return envelope for your convenience. Receipts from other stores will not be accepted. If receipts are not returned, you will not be allowed to use any program that utilizes the Walmart Gift Card. However, you will be able to use the Reimbursement Program. *Please write the name of the child on each receipt to ensure we give you proper credit and complete all application questions including roll #’s. Incomplete applications may not be processed.

**Reimbursement Program:** Eligible to Tribal Citizens nation-wide. Please use a separate application and separate receipts for each child. Purchase each child’s items separately and without non-program items included. Complete all application questions including roll #’s. Incomplete applications may not be processed. Only original receipts, dated July 1, 2022 – September 30, 2022, will be accepted. All receipts and applications MUST be received in office or post-marked by **September 30, 2022 no exceptions**. *Please remember to write the child’s name on their receipt.

**STORE RECEIPTS:** Receipt must show what was purchased, date it was purchased and be legible. Please DO NOT HIGHLIGHT OR USE TAPE ON RECEIPTS! Please send full receipt. Don’t send smudged or tiny receipts we can’t see or we can’t count them. Remember…Individual Receipts for Each Child, with Program Eligible Items Only. Do not combine more than one child on any receipt or have any non-eligible items on receipt.

**ON-LINE RECEIPTS:** Only send full receipt/full email. No screen shots or partial receipts. They must show purchase date, individual item price, subtotal, tax (not estimated tax) and payment information (visa/store card/paypal etc.). No order summary or shipment summary. Remember… Individual Receipts for Each Child, with Program Eligible Items Only. Do not combine more than one child on any receipt or have any non-eligible items on receipt.

Return to Family Services at: Wyandotte Nation, 8 Turtle Drive, Wyandotte, OK 74370
Wyandotte Nation Family Services
2022 School Supplies Reimbursement Application

*SEPARATE APPLICATION AND RECEIPTS FOR EACH CHILD*

This program is available for Tribal Citizens Nation-wide, ages 3 to 18, who are enrolled in school/qualified learning program from Pre-K through 12th grade. Each child is allowed up to $100 to purchase school supplies, backpack, lunch box and school clothing/shoes only. (See guideline letter for more details) We will accept original applications and receipts only. Don’t fax or email. On-line receipts need to be complete email showing order date, item price and complete payment information (visa/mastercard).

INCOMPLETE applications may not be processed. Please include Roll Numbers!

Parent Name: ____________________________________________________________ Roll #: __________________

Child’s Name: _______________________________________________ Age: ___________ Roll #: _________________

Mailing Address: ___________________________________ Telephone #: __________________

City, State, Zip: _______________________________ Email: __________________________

School Attending: ___________________________________________________________________________________

1. Please fill out the chart below indicating requested reimbursement amounts for each store. Please note that we will accept receipts dated July 1, 2022-September 30, 2022 All receipts and applications MUST be received in office or post marked by September 30, 2022.

2. Please write the child’s name on the receipt beside the items purchased for that child.

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<table>
<thead>
<tr>
<th>Store Name</th>
<th>Date on Receipt</th>
<th>Amount per Receipt</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example: TARGET (DO NOT HIGHLIGHT RECEIPTS DO NOT COMBINE KIDS ON ANY RECEIPT)</td>
<td>08/24/2022</td>
<td>$53.00</td>
</tr>
</tbody>
</table>
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Total: __________________________

“I certify that the purchased products as itemized on the attached receipt are for the above named child.”

Signature of Applicant: ___________________________ Date __________________________

Printed name of payee: __________________________________________________________

Return to Family Services at: Wyandotte Nation, 8 Turtle Drive, Wyandotte, OK 74370
Phone: Leeanna 918-678-6329, Dana 918-678-6319, Tiffany 918-678-6353 or Tara 918-678-6355