Reimbursement Guidelines

This program is available nationwide, for Wyandotte Nation enrolled Tribal citizens age 3 to 18 years and enrolled in school/qualified learning program from Pre-K through 12th grade. Each child is allowed up to $200

*Only One Child Per Receipt (Ring Up Separately), with Eligible Items Only-NO Extra Items*
(NO groceries, household items, bottle of water, other family member clothing or any extra item not being reimbursed for on application, this includes donations or other add-on items at end of sale)

Eligible purchases include: school supplies (pens, pencils, markers, paper, etc.) backpack, lunch box and school clothing and shoes.

Non-eligible purchases include, but are not limited to: food, swim wear, pajamas, school tuition, school fees, home school curriculum or textbooks. No accessories like hair clips, headbands or hair care products. No jewelry, perfume or make-up. If receipt says accessories we may not count it–write what item is on the receipt.

- Program and Receipt dates: **July 1, 2023 to September 30, 2023** – ALL original applications and receipts MUST be received in office or postmarked(mailed) by the due date. No exceptions
- Do not fax or email applications and receipts. Mail, bring in or use drop box in front of Administration building.
- Complete the chart on the application. Fill in the total amount you are requesting. Account for any discounts.
- All receipts must show purchase date, what the item is, individual item price, subtotal, tax, and total. Always show proof of payment with method used (visa/store card/paypal etc.)
- Receipt must be legible – Smudged or tiny receipts we can’t see will not be counted. Do not use tape or highlight.
- If using “after pay” or related split payment method, we can only reimburse from actual proof of payment.
- We do not reimburse for store points or store credit used.
- Do not have any extra items or more than one child’s items on each receipt. Do not have add-ons such as donations.

I have read all instructions on this guideline page. I also acknowledge that incomplete and/or non-compliant applications may not be processed.

Signature of Parent/Legal Guardian: ____________________________________________________________

Please Return application to: Family Services 8 Turtle Drive, Wyandotte, OK 74370-no emails or faxes-
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Please refer to the Guideline Sheet for ALL instructions AND sign at the bottom of both pages.
***Incomplete and Non-compliant applications will be returned for completion***

Parent/legal guardian: #_________ / ____________________________

Child’s name: #_________ / ______/ ____________________________

Mailing Address: __________________________________________

________________________________________

City State Zip

Phone Number: __________________________ Email: __________________________

School Attending: __________________________________________

Printed name of person being reimbursed: __________________________

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Complete chart below

I have read all instructions on application and guideline page, and certify that the item(s) purchased will be for named applicant(s) only. I also acknowledge that incomplete and/or non-compliant applications may not be processed.

Signature of Parent/Legal Guardian __________________________ Date __________________________

Please Return application to: Family Services 8 Turtle Drive, Wyandotte, OK 74370 -no emails or faxes-