



WYANDOTTE NATION DISTRICT COURT
WYANDOTTE NATION DISTRICT COURT
FILED in The Office of the Court Clerk

NOV 04 2020
3:03 AM KF

Date

Kevin Jank
Court Clerk

In the Matter of:)

Name Change for Minor)
Child Packet)

ADM-20-6)
)
)
)
)

ADMINISTRATIVE ORDER

NOW on this 4th day of November, 2020, in the District Court of the Wyandotte Nation, the Court approves the following packet to be issued by the Court Clerk's office to the public for pro se applicants of a name change for a minor child.

Jon W. Douthitt

Judge Jon Douthitt

NAME CHANGE OF MINOR CHILD PACKET



IN THE DISTRICT COURT OF WYANDOTTE NATION

Wyandotte Nation Courts
64700 E. Hwy 60
Wyandotte, Ok 74370

Court Clerk Phone: 918-678-6342
Court Administrator Phone: 918-678-6394
Fax: 918-678-2005

The forms in this packet are to be used as a template, if you are seeking to file a Name Change of a Minor Child. Please read the instructions carefully before completing the forms. The Court Clerk CANNOT accept a Petition that is not filled out completely.

Should you need assistance in preparing the Petition, you must consult with an Attorney at your own expense. This court does not have Legal Aid. The Court Clerk is prohibited by Ethical Code and Court Rules to provide legal advice and help parties prepare or type court documents. Different situations may require special procedures and the Court Clerk CANNOT advise you on how to proceed or what forms may be necessary in specific situations.

Packet contains:

1. Instructions
2. Petition
3. Entry of Appearance & Waiver
4. Notice by Publication



IN THE DISTRICT COURT OF WYANDOTTE NATION

INSTRUCTIONS

**PETITION FOR NAME CHANGE OF MINOR CHILD
IMPORTANT INFORMATION-PLEASE READ!**

1. Petition for Name Change of Minor Child must be filled out completely to the best of your knowledge and ability.
2. Petition for Name Change of Minor Child must be signed in front of the Court Clerk or a Notary Public when you are ready to file.
3. Filing fees, copy fees, etc., must be made in the form of **CASH, CASHIER'S CHECK, MONEY ORDER, OR CREDIT CARD** and must be payable to **"Wyandotte Nation Courts"**. Filing fees **MUST** be paid at the time of filing your Petition. If you are unsure of the amount of filing fees, contact the Court Clerk.
4. Submit original Petition for Name Change of Minor Child and one (1) copy of the Petition for the non-petitioning parent, if the non-petitioning parent did not submit the Entry of Appearance and Waiver, and one (1) copy for you, if you would like a copy for your records. If the Court Clerk makes any copies, you will be charged \$1.00 for the first page and \$.50 for each additional page.
5. The non-petitioning parent has to be noticed by either signing an Entry of Appearance and Waiver or served a Summons that the Court Clerk will issue with the date of the hearing.
6. Court Clerk will issue Notice by Publication with date of hearing. You will take Notice of Publication to the Newspaper to be published and bring back proof of publication, once it has ran in the paper, to be filed with the Court Clerk.

FILING FEES-NAME CHANGE OF ADULT **FEE**

| | |
|---|---------|
| Petition for Name Change of Minor Child | \$50.00 |
| Summons/Service Fee (Certified Mail) | \$13.00 |
| Summons/Service Fee (Tribal PD) | \$30.00 |
| Summons/Service Fee (Process Server) | \$50.00 |

THE PUBLICATION FEE IS CHARGED BY THE PUBLISHER WHEN YOU TAKE IT TO GET PUBLISHED AT THE NEWSPAPER

OFFICE HOURS: 8:00AM-12:00PM and 1:00PM-4:30PM, MONDAY-FRIDAY

| | | | |
|------------------|---|------------|--|
| Mailing Address: | Wyandotte Nation Courts 64700 E. Hwy 60 Wyandotte, Ok 74370 | Telephone: | Court Clerk: 918-678-6342 Court Admin: 918-678-6394 |
|------------------|---|------------|--|

| | | | |
|-------------------|--|------|--------------|
| Physical Address: | 14325 Porcupine Rd. Wyandotte, Ok 74370 | Fax: | 918-678-2005 |
|-------------------|--|------|--------------|



WYANDOTTE NATION DISTRICT COURT

IN THE MATTER OF THE)
NAME CHANGE OF:)

DOB: ;)
MINOR CHILD)

CASE NO: _____

By and Through Next Friend;)
Petitioner,)

PETITION FOR NAME CHANGE OF MINOR CHILD

COMES NOW, _____, Petitioner herein pro se, respectfully petitions the Court to change the name of _____, minor child herein, the Petitioner alleges and states the following:

- 1. That the Petitioner is the _____ of the minor child whose name is sought to be changed;
2. That the minor child is/is not an enrolled member of the Wyandotte Nation.
3. That the minor child resides at _____ (address, city, state, zip) and has lived at this address for _____ (months/years).
4. That the minor child was born on _____, _____ at _____ Hospital in _____.
5. That the Birth Certificate number of the minor child is _____ and is recorded at the Vital Records Division of the State of _____.
6. That the minor child's biological mother's full name, including maiden name is _____ and her address is _____ (include city, state & zip) and
She is an enrolled member of the Wyandotte Nation
She is an enrolled member of the _____ Tribe
She is non-Indian

7. That the minor child's biological father's full name is _____
and his address is _____

(include city, state & zip) and

___ He is an enrolled member of the Wyandotte Nation

___ He is an enrolled member of the _____ Tribe

___ He is non-Indian

___ Biological father is unknown and not listed on the Birth Certificate

8. That the Petitioner does not seek to change the minor child's name for any illegal or fraudulent purpose.

9. That the Petitioner seeks to change the minor child's name for the following reason:

10. That the Petitioner seeks to change the minor child's name from

_____ to
_____.

WHEREFORE, the Petitioner prays that the name of the minor child be changed as requested in this Petition and that a hearing be set on this matter as soon as the Court deems necessary.

Petitioner (Sign)
Address _____
City, State, Zip _____
Telephone _____
Email _____

VERIFICATION

I, _____, being first duly sworn to tell the truth and being of lawful age above 18 years of age, hereby states that I have prepared and read the foregoing Petition and verify that all of the factual allegations contained in this Petition are in fact true and correct to the best of my knowledge and belief, **UNDER PENALTY OF PERJURY.**

Petitioner

SUBSCRIBED AND SWORN TO BEFORE ME THIS ____ DAY OF _____ 20__.

Court Clerk/Deputy or Notary Public

SEAL

Commission Expires: _____



WYANDOTTE NATION DISTRICT COURT

IN THE MATTER OF THE)
NAME CHANGE OF:)
)
DOB: _____;)
MINOR CHILD)
By and Through Next Friend;)
_____)
Petitioner,)

CASE NO: _____

ENTRY OF APPEARANCE AND WAIVER

COMES NOW, I, the non-petitioning parent of _____, the undersigned, and acknowledges receipt of a copy of the Petition filed and, states that he/she has read and understands the same, enters a voluntary appearance in this cause and submits to the jurisdiction of the Wyandotte Nation, hereby waives my right to the name change of the above-named minor child in favor of the Petitioner, _____. I respectfully pray that the Court will change the name of the minor child. Should I have objections to the name change of the above-named minor child, I am aware that I have the right to appear in Court to make objections known and I waive that right.

Dated this ___ day of _____, 20 ____.

Signature

Please print your name & address:

Telephone: _____

SHOULD YOU AGREE TO SIGN THIS WAIVER, PLEASE SIGN IN FRONT OF A NOTARY PUBLIC OR COURT CLERK AND RETURN TO THIS OFFICE EITHER BY MAIL OR IN PERSON.

State of Oklahoma;)
County of _____)

Before me, the undersigned Notary Public, came _____ this ___ day of _____, 20 ____, to me known to be the identical person who executed the above and foregoing Entry of Appearance and Waiver, and personally acknowledged to me that he/she has read, understood, and signed the same, and that he/she executed the same as his/her free and voluntary act and deed for the uses and purposes therein set forth. IN WITNESS THEREOF I have hereunto affixed my signature and official seal the date heretofore state.

SEAL

NOTARY PUBLIC

SUBSCRIBED AND SWORN TO BEFORE ME THIS ___ DAY OF _____ 20 ____.

COURT CLERK/DEPUTY



WYANDOTTE NATION DISTRICT COURT

NOTICE BY PUBLICATION

TO WHOM IT MAY CONCERN:

Take notice that _____, by and through next friend, _____, has filed in the Wyandotte Nation Court a Petition for Name Change of Minor Child in case number _____ to have his/her name changed as follows:

_____ to that of _____

and that the same will be heard by the Court of the Wyandotte Nation, Wyandotte, Oklahoma, on the ____ day of _____, 20 ____, at ____:____ a.m./p.m., and that any person may file a written protest in this case prior to the date set for the hearing.

Dated this ____ day of _____, 20 ____.

SEAL

Court Clerk/Deputy Court Clerk